

ROOM 2.08 THE LEWIS BUILDING 35 BULL STREET BIRMINGHAM B4 6AF TEL: 0121 236 4324 FAX: 0121 125 4364

39 WARREN STREET LONDON W1T 6AF TEL: 020 73888333 FAX: 0845 3307268

63-65 MOSLEY STREET MANCHESTER M2 3HZ TEL: 0161 233 4321 FAX: 0161 233 4333

OUR REF: COR10388/00002/calderbankr DATE: 28 August 2025

YOUR REF: REPLY TO: London Warren Street

**Private & Confidential** Simon Cordell 280 Durant Road EN3 7AZ

Dear Simon

We wrote to ask you to provide us with proof of your benefits.

We have not received the documentation from you and so write to request that you provide us with proof of your benefits. That may include any of the following:

- The most recent letter you have received from the Department for Work and Pensions confirming that you have been granted benefits;
- Letter indicating the most recent change in the amount of benefit you are entitled to
- Copy of a bank account statement showing the amount of benefit paid to you. Please send a copy of the most recent bank account statement, showing the last payment you received;
- If you receive Universal Credit you can access the Department of Work and Pensions portal for your claim - please provide a screen shot showing your name, the benefit granted, how much you are paid and with what frequency (i.e. monthly).

We must also have your National Insurance Number on our file. If you have not provided that already please provide it without delay.

Once we have proof of your benefits we will be entitled to exercise the powers devolved to us by the Legal Aid Agency to grant a Representation Order (legal aid) in your case.

A Representation Order is the authority to be paid from public funds for the work undertaken on your case.

Please respond to this letter as a matter of urgency.

Yours sincerely **Chloe Birkhead Tuckers Solicitors LLP**